

## **COMPLETION FORM for the Host Organization**

Note to the Local Historical Society (Host Organization): In order for the Speaker to receive the Honorarium from HSNM, you must provide the information indicated below and send the completed form to:

Speakers Bureau-HSNM P. O. Box 1912 Santa Fe, NM 87504-1912

Note to the Speaker: Please be sure the Host Organization completes a copy of this Form and submits it to HSNM. Remember, the group that invites you must be a current member of HSNM in order for you to receive your Honorarium.

Name of Organization: \_\_\_\_\_

Mailing Address of Organization: \_\_\_\_\_

Date of Presentation: \_\_\_\_\_

Place Presentation Delivered: \_\_\_\_\_

Name of Speaker: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Approximate number of attendees: \_\_\_\_\_

Brief evaluation of the presentation by the Host Organization:

Signed by Host Organization:

\_\_\_\_\_

Please return promptly to: Historical Society of New Mexico